

YOU COULD  
**WIN A \$2,000  
GETAWAY**

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# GOOD HOUSEKEEPING

*Delicious*  
**SUMMER  
IDEAS**

**SPICY BUFFALO  
CHICKEN SALAD**

**HONEY-PEACH  
SHORTCAKES**

*+ more*

**Organize  
Your Life  
in Minutes  
a Day...**  
*ahhh!*

**"How  
I Lost  
70lbs"**

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**CRISPY  
SOUTHERN  
CHICKEN**

**DIG IN & DIP!**

**CORN-  
OFF-THE-COB  
SALAD**

**THE  
SHOCKING  
REASON  
YOU'RE  
SO TIRED**

jp.

JEFFREY PHILLIP®

**GOOD HOUSEKEEPING**

AUGUST 2016





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GH Organizing Expert  
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## YOUR GUIDE TO ORGANIZING ANYTHING

Get sorted in just minutes a day  
with these genius tidy-up tricks



### TAKE FIVE

Focus on simple tasks that reduce visual clutter and pack a big impact.

#### MAGAZINES & CATALOGS

With a shopping bag, walk through your home and corral already-enjoyed periodicals. Clip recipes or work-out moves you want to keep; recycle anything older than two months.

#### STORAGE CONTAINERS

Empty the cabinet and match each top to its corresponding base; recycle anything that ends up without a mate. About to toss a large container? Consider using it to hold lids.

#### FRIDGE

Remove and discard old, half-eaten leftovers; past-its-peak produce; and expired condiments. Make a list of what you need to replace and post it on the refrigerator door for the next time you shop.

#### HANDBAG

Dump it out and weed through the contents, trash-ing wrappers, nonworking pens, receipts, etc. Pile up whatever requires immediate action, like a check to be deposited.



### PLAN AN AFTERNOON

Make a rainy day productive by dealing with neglected areas and jobs on your endless to-do list.

#### KITCHEN DRAWERS

Useless tools, worn-out pot holders, a pile of pencils... you'll be surprised at what's hiding there. Empty drawers and sort everything by category. Remove broken or duplicate items, then arrange the rest with dividers and trays.

#### BEDROOM

Take every item out of the closet and the dresser and try it on; then place it in one of three piles — Keep, Alter or Donate. Hold on to only what's in the Keep pile, storing seasonal items, styles and colors together.

#### LINEN CLOSET

Inspect each towel, washcloth and sheet-set component for stains, tears and general wear. Set aside worn-out pieces to use as cleaning rags or give to a local animal shelter. Refold everything to a similar size for a unified look, then put it all away.



### GRAB AN HOUR

Maximize those 60 minutes by tackling spaces, projects or chores that require a bit more decision-making.

#### KITCHEN

Clear off counters to get them as close to clutter-free as possible. Move packaged food items to the pantry, put away clean dishes, wipe counters and scrub the sink.

#### SMARTPHONE

Quickly sort through your phone's photos to delete blurry or bad shots; put good ones in "albums" so that you can easily find pics for your holiday cards and #TBTs.

#### BATHROOM

Focus on cabinets and your cosmetics bag. Toss expired items and makeup mistakes, then arrange what's left in the order of your daily routine (e.g., face wash next to moisturizer).

#### BOOKSHELVES

Edit the selection in your personal library and set aside any extra reads for donation. Return books to the shelves ordered by height or color for a less cluttered, more cohesive look.